



YFIRES Meeting Agenda August 15, 2019 - 11:00 AM EST

In Attendance

Tom

Ed

Karla

Don

Absent - Marty, Phil

- Data System Report (Don) **All good, no changes**
 - Web Site **add "donate" button to home page - Ed to send link**
- Communications
 - Internal - **next meeting September 9 (All) 10:00 AM EST**
 - **meeting minutes from July - use "takeaways" document**
 - External
 - **Constant Contact Performance (Ed) - Ed to do analysis of last mailing of update bulletin and distribute**
 - **Research update to be sent to e-mail list week of September 16**
- Business Operations
 - Financial Update (Tom)
 - **Expenses Report - nothing new**
 - **Revenue Report - nothing new**
 - **Revenue Solicitations - Outreach to Colorado Springs and Minnesota, who had expressed interest in supporting YFIRES - Colorado Springs unable to "Donate." Don will contact about sending an invoice to change how they can give. MN checking with associations in MN for support.**
 - **Other Funding Sources - anyone that is a user or stakeholder is okay. Others need okay of Tom/IAFF**
 - **Fiscal Year End Preparations - defer to September call**
 - **Timeline of key business - nothing new at this time**
 - **Review (and amend if necessary) Operational Plan (Don) - Ed will review and send me feedback. Others have commented.**
- **Research Project Update (Karla) Karla to arrange development meeting with David, Joe, Paul, and Don in late Sept/early Oct.**
- **New Business**
 - **Steering Committee Activation (Marty) - consider solicitations of Steering Committee Organizations**

- Request for access to Users - Jerrod Brown Research Project (Don) - survey to be forwarded for our approval. This would be an anonymous survey of YFIRES users using our distribution, not giving our list.
- NFPA 950 Compliance (Marty) -
- Text Book Project Update (Tom/Don) - still in consideration by IFSTA committee - Tom has had conversations with Jim Brinkley and will ask Jim to find out if IFSTA intends to move forward, if not, we will consider and survey. Don to continue with outline by month's end.