

YFIRES Executive Team Meeting Teleconference

November 20, 2017, 9:00 AM PST

Conference Line - 218-339-7817 Access code 413 123

- Members on Call:
 - Don
 - Karla
 - Ed
 - Marty
 - Phil

- Summary of NFPA partnership meeting and next steps
 - Phil met with several folks at NFPA to discuss NFPA's desire to move to the "big data" direction.
 - Discussed YFIRES as a "package" to include budget needs and support elements
 - Discussed other funding/partnership opportunities.
 - Operation within the bureaucracy of large, diverse organizations remains a concern, whether NFPA or IAFF
 - Discussed Visionary's role in the YFIRES project
 - NFPA had a lot of interest. They like the project and feel it seems a good fit for NFPA
 - NFPA will discuss further and take to their executives to explore incorporating it into next budget year (beginning September 2018)
 - NFPA sets their budget around April, but they may have answers to whether support may be likely by the end of the year.
 - Concern over more lost time (if NFPA is not a partner) was brought up
 - Phil to remain liaison to NFPA and keep executive team apprised

- Fundraising "Campaign" and outreach documents
 - IAFF has approved our moving forward on this. The following provisions apply
 - IAFF has final approval
 - Send final versions to Phil, who will work with Tom to get approvals
 - Come up of a list of "ask" organizations
 - Provide the nature and amount of request
 - Don and Marty will resurrect the past letter and make refinements to represent IAFF expectations. Share development with Executive team, who can chime in with comments. Identify final draft that is sent to Phil for forwarding to Tom/IAFF
 - Focus on "research" since this can be an on-going theme, whether NFPA partnership works out or not

- Status of invoices and payments
 - Don forwarded both December 2017-May 2018 contract and invoice to Phil along with 2017 Domain Registration contract and invoice. Due date for contract is December 1, 2017

- IAFF Charitable Fund -- YFIRES Account: Mechanism for accepting funds (logistics of above donation request); financial reports and communication to YFIRES Exec Team; suggestions for minimizing the process and related delays
 - Not discussed at this time
 - Addition - Any contributions should be made payable to **"IAFF Charitable Foundtion - YFIRES"** and mailed to:

Tom Flamm
IAFF Charitable Foundation
1750 New York Avenue NW
Washington DC 20006

- Operational Plan for how we conduct YFIRES business
 - Communication was identified as the most significant issue. All are busy so it requires patience and teamwork to be successful.
 - Projects/plans/activity should be shared among Executive Team (Don, Karla, Marty, Ed, Phil) and prepared/refined to the greatest extent possible. Phil will then take to Tom and IAFF for final approvals.

- Other
 - Don shared information on upcoming Vision 20/20 Model Measures Symposium to be held in early April 2018 in Reston, Virginia.
 - Idea to submit a YFIRES user who has positive experiences with YFIRES to be considered as a presenting program. This would showcase YFIRES, the specific user, and provide an opportunity for large scale exposure regarding the development and data resulting from YFIRES. If NFPA on board, they could be included as a partner.
 - Don Suggested state of Minnesota as a user to profile due to their extensive work in YFIRES development and use. Don will draft a plan for Executive Team review so the concept can be considered and approved.

Adjourned 10:25 PST