



YFIRES Data System UPDATE BULLETIN

Youth Firesetting Information Repository and Evaluation System

Welcome to the YFIRES Data System Update Page. Please note the update number listed at the top of each bulletin. This will indicate the update by year and the chronological number within that year. It is imperative that you be familiar with all of the updates to be understand the changes that take place in the system. These bulletins will contain training advisories, system upgrades, or other improvements to the system.

Questions or comments can be submitted via the "Contact Us" buttons on the web page, www.YFIRES.com, or by calling 503-805-8482.

Update #2016-02

"Retrieving Documents Stored In YFIRES"

As users are aware, documents of all kinds can be attached to a case for secure, electronic storage. When a case is opened within YFIRES, the bottom of each tabbed page has a button labeled "Store Case Documents." A document can be attached to the case using the "Upload" button or by dragging the document into the window.

To retrieve/open the document, click on the "Store Case Documents" button and **highlight** the document to be retrieved. This will activate a box labeled "Manage." Click on the "Manage" box then click on "Download." The file will be opened and might be automatically placed on your computer, depending on your settings.

Downloading the document does not remove it from its storage place in YFIRES, it copies it to the destination computer. Users should be reminded to properly delete sensitive files that may now be on their computer.

Please take a moment to review these updates. Suggestions for changes can be submitted via the "Contact Us" button on the YFIRES web site.